



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, March 4, 2003
Los Altos Main Library
13 South San Antonio Road, Los Altos, California 94022

ROLL CALL

Chairperson Thurber called the meeting to order at 5:40 p.m.

Present: Chairperson Thurber and Commissioners, Lopez, McNulty Winkler and Dr. Takle Quinn.
Absent: Commissioner Iskow.
Also Present: County Librarian Melinda Cervantes, Los Altos Community Librarian Cheryl Houts, Friends of the Library Chair Donna Drako, John Gerich and City of Los Altos Liaison Donna Legge.

REORGANIZATION

COMMISSIONER LOPEZ MOVED that Jim Thurber be appointed as the Chairperson to the Library Commission and that the Vice-Chair position be selected at the next regular meeting. THE MOTION WAS SECONDED BY COMMISSIONER McNULTY WINKLER AND PASSED UNANIMOUSLY BY VOICE VOTE.

MINUTES

COMMISSIONER LOPEZ MOVED that the minutes of November 5, 2002 and January 7, 2003, be approved as presented. THE MOTION WAS SECONDED BY COMMISSIONER McNULTY WINKLER AND PASSED UNANIMOUSLY BY VOICE VOTE.

REPORTS

Cheryl Houts, Los Altos Community Librarian

Cheryl distributed the monthly public suggestions and comments. Her announcements included upcoming events and library attractions. Cheryl passed out copies of the library information that was included in the Spring Recreation Department Activity Guide. A volunteer Appreciation Coffee is scheduled for Monday, April 7 at 9:00 a.m. in the program room. The new furniture purchased by the Friends of the Library has been delivered. Over 1,100 books were donated to the share-a-book program; 800 went to the In-Vision Program, some went to the Used Book Sale inventory and the rest were discarded. The circulation stats were the highest for Los Altos and Woodland libraries.

Next week will be circulation staff appreciation. Staff is still working out bugs in the newly installed computers. Cheryl and Maura met a gentleman from the LEAD Program that has expressed an interest in the Library Commission vacancy.

Melinda Cervantes, County Librarian

Melinda announced that Julie Farnsworth has relocated to a new position in Pleasanton. Efforts are currently underway to recruit for her Deputy County Librarian position. Sarah Flowers from Morgan Hill is currently serving as interim. Melinda reviewed a handout regarding the Governor's proposal to eliminate the Transaction Based Reimbursement program. Commissioner McNulty Winkler recommended that the library support letter be sent to the school boards. Commissioner Thurber recommended that a letter be sent on behalf of the Library Commission to support the libraries to the elected officials in Sacramento. The Library JPA is in the process of selecting a Polling Consultant for the proposed Measure.

Donna Drako, Friends of the Library

Donna announced that the library coffee shop has seen an increase in sales and number of customers. She also announced that Cheryl and will be planning a workday to repair the Zooscaples sculpture.

Dr. Karen Takle Quinn, LALE

LALE is sponsoring a program led by guest speaker Nancy Packer on April 11 at 4 p.m. The Marketing committee will celebrate National Library Week scheduled in April. Jim Dozier has been appointed as a new LALE member.

ONGOING BUSINESS

Parcel Tax Election

Thurber recommended that other parcel taxes be taken into consideration when planning the Library Measure.

Library Trust Account/Godbe Survey

Legge shared copies of the letters that went out to each agency regarding their portion of their matching funds refund associated with the grant received by the Packard Foundation for the Godbe Survey project. Legge recommended that the Commission budget their trust fund to be spent in FY 03-04.

Outdoor Study Area

Melinda announced that the County Recorder may be closing their area in the library.

Library Landscape Project

Cheryl announced that the City has been working on the library landscape and has seen significant improvements. Staff is also working with city staff to coordinate a volunteer workday with the Kiwanis Club on Saturday, March 29.

FUTURE AGENDA ITEMS

1. Fund Raising Project

ADJOURNMENT

Meeting was adjourned at 7:15 p.m.

Donna Legge, Recreation Supervisor
Liaison to the Library Commission